

## Minutes of the Meeting of the Parish Advisory Group

13<sup>th</sup> October, 2011

1. Fr Daniel opened the meeting with prayers.
2. Apologies were received from Tom Walker, John Leather, Eddie Murphy, Michael Gillespie, Jo O'Donovan, and Sophie Bale.
3. The minutes of the last meeting were approved.
4. Fr Nicholas was congratulated for his priestly ordination, and Br Oliver for his clothing.

### **5. Matters arising**

Fr Richard is now back here in Oxford. Fr Robert was due to go out to America until after Christmas. He has been appointed the National Ecumenical Representative of the Bishops of England and Wales.

### **6. Finances**

- a. Canon Law obliges Parishes to have a Finance Committee. It would consist of no more than five people, and would meet not more than three times a year. Fr Daniel and Fr Jerome would sit on this committee. Recommendations for other members welcome.
- b. Ten banks accounts have been reduced to four. Internet banking is now underway, and the appropriate Fathers have credit cards for the accounts.
- c. It would be a good idea to have no fewer than two people to count any one collection. Currently this would take place each Monday morning, and would take about three hours. New counters would be asked for in the newsletter.

### **7. Health and Safety**

There were no incidents to report.

### **8. Child Protection Report**

There were no issues or concerns to report. Just a few paper updates are needed to be in line with current diocesan regulations.

## **9. School-Parish collaboration**

The Mission Statement had been launched on St Aloysius' Day. The weekly Class Masses have been restored. These had been temporarily discontinued after the sale of the Convent and its chapel. The school is now officially twinned with the St Luigi Scrosoppi Centre in Oudtshoorn, South Africa.

## **10. World Youth Day**

Thirty people went with Fr Daniel to Barcelona, Madrid and Avila. Financially, the trip broke even, and a good time was had by all.

## **11. Campaign Update**

Progress has been slow but the plan to build accommodation for new members of the community must go ahead as soon as possible because of a current squeeze in the house. Somerville seems to be happy with the plans. We go out to tender in November.

## **12. Forthcoming events**

|                           |   |
|---------------------------|---|
| 17 <sup>th</sup> December | Rorate Mass at 7am                      |
| 7 <sup>th</sup> January   | Epiphany Benediction at 3pm in the crib |
| 24 <sup>th</sup> January  | Mass of Inscription at 6pm              |
| 26 <sup>th</sup> May      | St Philip's Day                         |
| 10 <sup>th</sup> June     | Corpus Christi                          |
| 16 <sup>th</sup> June     | School Holy Communions                  |
| 17 <sup>th</sup> June     | Parish Holy Communions                  |

The date for Confirmations is now at a new time of year for our Parish: Monday, 19<sup>th</sup> November at 6pm

There was some discussion as to having a beacon for the church to be lit in honour of the Queen's Diamond Jubilee in June next year. Lucy Nash to look into this.

## **13. Parish Community life**

- a. Regarding the Mass-goers contact survey, certain amendments were made to the proposed form to be used. It is still to be checked for legal/data protection issues, etc. It would be implemented by giving it out to all parishioners at Mass, and mentioned in the pulpit, etc. They could be handed out to be people as they came in for two consecutive weeks, followed by two weeks of "Have you filled in one of these?" Lucy Nash to source the volunteers to hand out the forms. The handing out of forms at Mass would start at around 15<sup>th</sup> January next year.
- b. Volunteers for meeting and greeting at Mass should be from all age groups.
- c. The Holy Land pilgrimage has been advertised in the newsletter. It is a joint venture with St Anthony of Padua Parish, and taking place 17<sup>th</sup>-24<sup>th</sup> September, 2012.

- d. Fr Daniel was due to meet Andrew Smith the following week to discuss volunteers from the Parish for the Gatehouse. Perhaps the Gatehouse could be next year's Lent Project?
- e. There had been no progress regarding the Catholic Fathers' Group due to time constraints.
- f. The new English translation of the Mass seems to have been well received in the Parish.

**14.** The next meeting will be the AGM on Monday, 30<sup>th</sup> January, 2012.

PAGs next year will be on: 26<sup>th</sup> March, 25<sup>th</sup> June, 29<sup>th</sup> October.

**15. AOB**

In view of recent thefts, there should perhaps be a notice in church to warn people of the fact.

**16.** Fr Daniel concluded the meeting with prayers at 9:40pm.